

High Wycombe Town Committee Agenda

Date: Tuesday, 13th November, 2018
Time: 7.00 pm

The meeting will be preceded by a meeting of the Charter Trustees

Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

Membership

Chairman Councillor M Clarke
Vice Chairman Councillor S K Raja

Councillors: K Ahmed, Z Ahmed, M Asif, Ms A Baughan, H Bull,
Mrs L M Clarke OBE, M P Davy, R Farmer, S Graham, A R Green,
M Hanif, M A Hashmi, A E Hill, M Hussain JP, A Hussain, M Hussain,
M E Knight, B E Pearce, R Raja, N J B Teesdale and Ms J D Wassell

Membership is restricted to those Members representing the High Wycombe wards.

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting in accordance with Standing Orders. Notices are displayed within meeting rooms.

Agenda

Item		Page
1	Apologies for Absence To receive any apologies for absence.	
2	Declarations of Interest To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting. Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.	

Item	Page
<p>3 Minutes of the Previous Meeting To confirm the minutes of the previous meeting held on 11 September 2018.</p>	<p>1 - 7</p>
<p>4 Eastern Quarter Update Cllr Broadbent – Cabinet Member for Economic Development & Regeneration Peter Wright - Interim Head of Regeneration and Investment</p>	
<p>5 Remaking the River Wye Task and Finish Group Councillor Hugh McCarthy - Chairman of the River Wye Task and Finish Group Phillip Simpkin – Natural Environment Officer</p>	<p>8 - 27</p>
<p>6 Community Infrastructure Levy Update John Callaghan – Team Leader Infrastructure & Projects Simon Barlow – Planning Policy Officer</p>	<p>28 - 36</p>
<p>7 Information Sheets The following Information Sheets have been issued since the previous meeting:</p> <p style="padding-left: 40px;">04-2018 - Q2 Budgetary Control Report (Information Sheet)</p> <p style="padding-left: 40px;">05-2018 – Eastern Quarter Update</p> <p style="padding-left: 40px;"><i>** Members are reminded to give 24 hours notice of any questions concerning an Information Sheet to ensure an answer can be given at the meeting. **</i></p>	<p>37 - 39</p>
<p>8 High Wycombe Town Committee - Forward Work Programme To note the current draft work programme.</p>	<p>40</p>
<p>9 Supplementary Items (if any)</p>	
<p>10 Urgent Items (if any)</p>	

For further information, please contact Jemma Durkan

High Wycombe Town Committee Minutes

Date: 11 September 2018

Time: 7.00 - 9.33 pm

PRESENT: Councillor M Clarke (in the Chair)

Councillors K Ahmed, Z Ahmed, H Bull, Mrs L M Clarke OBE, R Farmer, S Graham, A R Green, M Hanif, M A Hashmi, A E Hill, M Hussain JP, A Hussain, M Hussain, M E Knight, R Raja, S K Raja, N J B Teesdale and Ms J D Wassell,

Apologies for absence were received from Councillors M Asif, Ms A Baughan and B E Pearce

ALSO PRESENT: Councillors D Barnes (Deputy Leader of the Council and Portfolio-holder for Engagement & Strategy), Mrs J Langley (Cabinet Member for Housing) and Ms K Wood (Leader of the Council), Mr I Thomas (Senior Parking Officer – Transport for Buckinghamshire) and Mr J Shaw (Managing Director – Chiltern Rangers CIC (Community Interest Company)).

9 DECLARATIONS OF INTEREST

Councillors A Hill, R Raja & N Teesdale all declared in relation to the presentation on temporary accommodation item (Minute 13) that they were all members of the Council's Planning Committee which may consider a planning application in due course. Each indicated that they would stay in the chamber during that item and listen to the debate but not take part nor vote on the item.

10 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting of the High Wycombe Town Committee held on 12 June 2018 be agreed as a correct record and signed by the Chairman.

11 ON-STREET PARKING AND PARKING ON VERGES

The Meeting received an extensive and comprehensive presentation by Mr Ian Thomas (Senior Parking Officer – Transport for Buckinghamshire) in respect of On-Street parking and parking on verges in the High Wycombe Town wards.

Members made a number of points and received clarification from Mr Thomas on a number of issues and queries as follows:

- It was confirmed that County Council parking officers could only enforce where double yellow lines were in place, or single yellow lines were in place

but then only during the operational times and where verge-parking restrictions had been made. Only the Police could enforce elsewhere without restrictions.

- Where verge parking was prohibited in the Wycombe District by a District Council byelaw, County Officers (or to be precise their appointed contractors NSL) did not enforce. The District Solicitor agreed to inform members what parking byelaws were in place.
- It was confirmed that larger vehicles mini-buses / vans / small lorries were not subject to any additional restrictions than the family car. Further restrictions only related to HGV's (Heavy Goods Vehicles).
- Grass-Crete was often a viable option where verge parking was permitted and occurring to prevent grass being cut up and mud ruts being created. Members were welcome to make bids via the County Council's LAF (Local Area Forum) for such to be considered for viability.
- Mr Thomas confirmed that Buckinghamshire County Council Parking Services had a rota of visiting schools during school run times; with the current staffing this would take 3 months to visit all the schools across Buckinghamshire. Members could contact NSL on their telephone number if a specific school was experiencing a particular extensive problem, to seek to arrange a prioritised visit by officers.
- It was confirmed that Buckinghamshire County Council did not utilise CCTV cars, although Reading and Slough Councils did; these were seen as a very efficient and cost effective means of reducing problem parking areas. It was also confirmed that Reading Town unitary area had the same number of parking operatives as BCC had spread across the entire county of Buckinghamshire. Berkshire had effectively 5 times the number of operatives compared with Buckinghamshire.
- As with the Grass-Crete above, applications for the installation of yellow lines or verge parking restrictions had to be made through the LAF. If BCC funded the project it would only be 50%, match funding being required from the appropriate District or Parish/Town Council; in effect this would mean Wycombe District Council matching the funding.
- Parking Officers at BCC were happy to scope any planned restriction before implementation to test its viability / practicability.
- The ownership of land by various parties (in Micklefield certain roads had verges owned by Wycombe DC, Bucks CC and Red Kite Housing) and the issues in gaining the agreement of all parties was noted.
- Effective residents' parking schemes with timed permits utilised in Chesham were referred to.

- Evening/night time enforcement was carried out, but it was more expensive (by darkness operatives have to be paired) so was not carried out as extensively as would be liked.
- Advertising of cars for sale was permitted individually by members of the public. Businesses could do likewise, but could not advertise more than two vehicles within a specified distance (500 metres). Contravention enforcement was within the remit of the County's Trading Standards officers.
- No further particular legislation was available to prevent parking which restricted access to fire hydrants.
- It was confirmed that in theory parking enforcement might be delegated to a school care-taker but the appropriate training would need to be given and the appropriate uniform worn.
- Community Infrastructure Levy bids were noted as a possible means of match funding restriction projects put forward by Members.
- Members queried whether the points and specific locations raised at this evening's meeting could be referred to County Councillor Mark Shaw (Cabinet Member for Transportation) in respect of the ongoing BCC transportation study. It was however suggested that their site-specific nature made the LAF conduit more appropriate to ensure resolution.

Mr Thomas was thanked for his attendance and his extensive update on these important issues.

A motion to set up a specific Task and Finish Group to investigate and explore parking issues was seconded but on being put to the vote was not passed. It was however agreed that it would be appropriate for the Committee Chairman to write specifically to the LAF listing the issues raised at this meeting.

RESOLVED That the Committee Chairman write to the Buckinghamshire County Council Local Area Forum outlining the issues in respect of on-street parking and verge parking, raised at this meeting and emphasising the urgency required in resolving them.

12 CHILTERN RANGERS UPDATE

The Committee was given a verbal update on the work of the Chiltern Rangers particularly focusing on the Town wards, by Mr John Shaw (Managing Director of Chiltern Rangers CIC (Community Interest Company)).

The key points outlined by Mr Shaw were as follows:

- The Rangers had just celebrated their 5th birthday as a CIC and were very proud to have recently received the Queen's award for voluntary service.

- With many changes afoot at National and Local Government level and economically, the Rangers wanted to be best placed with these challenges to continue to deliver their services.
- A key forthcoming challenge was their relocation; there had always been the aspiration to leave the old WDC Kingsmead depot. A mixture of CIL (Community Infrastructure Levy) funding bids, sponsor support and lottery funding was being assembled to finance a new environmentally friendly community hub to share with other local social enterprises. The location was yet to be confirmed.
- Tree planting was crucial but tree watering and the maintenance of trees was just as, if not more, important; this principle underpinning a lot of the Company's schemes.
- Involvement with Red Kite Community Housing in their Castlefield Project was outlined which tied in with work done at the Chairborough Nature Reserve.
- A similar project with Cressex Business Park to make key environmental gains in what was viewed as a run-down public realm at the Park was explained.
- Other projects involving Desborough Castle Hillfort, Thames Water sponsored River Wye volunteer work, Gomm Valley, the old Wycombe Summit site and the Chalk, Cherries and Chairs initiative were referred to.
- 7,500 volunteer hours over the last year, carried out by 2,000 volunteers, was commended.
- A particular scheme, the delivery of a sensory garden by vulnerable young adults at Harlow House, had been a particular success.
- A question relating to Horse Chestnut trees experiencing premature leaf browning following the hot summer and possible reasons were remarked upon; it was noted that the worrying challenge of Ash die-back was far more pressing and a concern to the organisation.

Mr Shaw was thanked for his comprehensive and interesting update on the Rangers' operations, and his enthusiasm was commended by Members.

13 PRESENTATION ON TEMPORARY ACCOMMODATION

The meeting was addressed by Councillor Mrs J Langley (Cabinet Member for Housing) assisted by Mr Brian Daly (Housing Services Manager) on the current position. Mr Nigel Dicker (Head of Housing & Environment) was also present.

The history of the project to date and the requirements of various statutes in respect of homelessness were explained. The provision of more units of accommodation than was currently the case was seen as a key way of delivering improvement in the living conditions of those most in need of housing support in the District.

The presentation noted that the scheme was seen as key in responding to the as yet unknown challenges of the new Homelessness Reduction Act, recently brought into force. Universal Credit had also now been introduced locally. A public consultation in respect of the temporary accommodation project was anticipated during November, with planning permission to be sought thereafter.

Members raised a number of points and received responses in respect of various questions as follows:

- The closure of Saunderton Lodge was seen by speakers as overdue. However the siting of an alternative in Desborough Road was questioned.
- The area was viewed as experiencing considerable anti-social behaviour and the suitability of the environment for vulnerable families to be placed in was questioned.
- The availability of town centre school places was challenged.
- The potential loss of the important car parking in Desborough Road including its potential loss to users of three places of worship was referred to.
- The extent of site options considered and the fact this extended only to include sites owned by the District Council was questioned and the potential availability of the Buckinghamshire County Council offices at Easton Street was referred to.
- Officers confirmed that no site other than the Desborough Road Car Park had been considered.
- The availability of parking for a town centre site was questioned and it was pointed out that homeless persons may well have vehicles, as may their visitors.

Following a proposal which was seconded, the following resolution was carried by eight votes with no contrary vote (members of the planning committee having been reminded that they may wish to abstain from participating in the vote):

RESOLVED That the Cabinet Member for Housing be requested to review the proposed siting of the new Temporary Accommodation unit in Desborough Road, considering other sites in the District including those not in District Council ownership, subject to such consideration not delaying the closure of the existing Saunderton Lodge.

Councillor Mrs Langley, Mr Dicker & Mr Daly were thanked for their helpful input into this update.

14 INFORMATION SHEETS

RESOLVED: That Information Sheet 1/2018: High Wycombe Town Financial Quarter 1 Outturn Position for 2018/19, be noted.

15 HIGH WYCOMBE TOWN COMMITTEE - FORWARD WORK PROGRAMME

The Committee's draft work programme looking ahead to September 2019 was presented for review.

It was agreed that the scheduled item in respect of HWBidCo be postponed from the November 2018 to January 2019 meeting, as a new Town Centre Manager had just been appointed by HWBidCo taking up the post in early November.

RESOLVED: That the forward work programme be noted subject to the amendment above.

16 URGENT ITEM - CUTTING OF GRASS, CLEARING OF WEEDS

In accordance with the Council Standing Order 21 the Chairman agreed to the inclusion of an urgent item in respect of Grass Cutting and Clearance of Weeds in the Town area, not featured on the published agenda. The reason for this inclusion was stated to be the urgency of resolving this increasing problem across the town wards which had been noticed by Committee members and their constituents.

Members noted that there were only three operatives employed by the County Council to grass cut in the Town Wards (unparished area), and it appeared that the removal of weeds was not in their remit. Footpaths and rights of way did not seem to be being visited and tidied either.

Reference was made to CIL (Community Infrastructure Levy) monies being utilised to provide further grass cutting, weed and right of way / path clearance and that the Council was not obliged to utilise BCC as the contractor. It was noted that Cabinet will consider a report at its next meeting in relation to CIL expenditure and further noted that that this decision was a matter for Cabinet.

The poor state of said footpaths, rights of way, road gutters and overgrown junction visibility splays and site lines was re-iterated by Members. No resolution was proposed nor was any vote taken upon the item. The Chairman closed the meeting.

Chairman

The following officers were in attendance at the meeting:

- Ms S Bolter - Corporate Director (Growth & Regeneration)
- Mr B Daly - Housing Services Manager
- Mr N Dicker - Head of Housing & Environment
- Mr P Druce - Democratic Services
- Ms J Openshaw - District Solicitor

Agenda Item 5

REMAKING THE RIVER WYE TASK AND FINISH GROUP

Members: Councillor D Knights (Chairman of the Improvement and Review Commission) and Councillor H McCarthy (Chairman of the Remaking the River Wye Task and Finish Group).

Officer: Jemma Durkan, 01494 421635

Wards affected: Abbey

PROPOSED DECISION

To note on the work of the Remaking the River Wye Task and Finish Group and to comment on its recommendations if required.

Reason for Decision

The Task and Finish Group set up by the Improvement and Review Commission (“IRC”) has completed its work and investigations into the feasibility of remaking the River Wye through the town centre from Westbourne Street and the Archway roundabout in High Wycombe. The High Wycombe Town Committee is being offered the opportunity to consider and comment on the work of the Task and Finish Group.

Corporate Implications

Cabinet will make the executive decision upon which projects to support for the forthcoming financial cycle, having regard, amongst other things, to the findings of the Improvement and Review Commission, which undertakes the Council’s scrutiny function. At its request, the High Wycombe Town Committee is also being provided with the opportunity to consider and comment on the recommendations of the Task and Finish Group on this matter.

Executive Summary

The Remaking the River Wye Task and Finish Group provided its recommendations to the Improvement and Review Commission at its meeting on the 12 September 2018 for discussion. As part of the consultation and due to the location of the proposed project the High Wycombe Town Committee is being offered the opportunity to comment on the work of the Group.

The IRC’s final report will be presented to Cabinet at its meeting on 17 December 2018.

Background and Issues

Draft recommendations were presented to the Improvement and Review Commission on 12 September for discussion. These are attached at Appendix A. It was noted that the High Wycombe Town Committee would be offered the opportunity to comment on the draft recommendations of the Group and would be provided with a presentation from the Chairman, Councillor Hugh McCarthy at its meeting on 13 November. The Improvement and Review Commission will then further consider the matter at its meeting on the 28 November before submitting recommendations to Cabinet.

Options

None.

Conclusions

That High Wycombe Town Committee consider the recommendations of the Task and Finish Group.

Next Steps

Comments from the High Wycombe Town Committee meeting on 13 November, along with the Task and Finish Group's recommendations, will be considered by IRC on 28 November. The final recommendations report from IRC will be considered by Cabinet on 17 December 2018.

Background Papers

Summary Report of the Remaking the River Wye Task and Finish Group (IRC agenda 12 September 2018)

Improvement and Review Commission Minutes of the meeting 12 September 2018 (minute 15)

RECOMMENDATIONS OF THE RIVER WYE TASK AND FINISH GROUP

Officer contact: Catherine Whitehead (Head of Democratic Services Officer) 01494 421980, catherine.whitehead@wycombe.gov.uk

What is the Commission being asked to do?

- i) To consider the recommendations of the River Wye Task and Finish Group;
- ii) To decide on whether to endorse, amend or reject the River Wye Task and Finish Group recommendations for referral onto the Cabinet Meeting of 12 November 2018; and
- iii) To note that the River Wye Task and Finish Group has now completed its work.

Background and Issues

- 1.1 The River Wye Task and Finish Group was set up by the Improvement and Review Commission on 21 June 2017 and the following Terms of Reference were subsequently agreed at the meeting on 11 September 2017:
 - To conduct a review of the proposal that the River Wye between Westbourne Street and the Archway roundabout should be re-made and opened up as an amenity within the town.

The Group Membership was as follows:

Chairman: Councillor Hugh McCarthy

Vice-Chairman: Councillor Mrs Lesley Clarke

Membership:

Councillor A Hill

Councillor R Farmer

Councillor M Hussain

Councillor R Raja

Councillor M Clarke

Councillor C Whitehead

Councillor P Turner

Councillor A Baughan

The following investigations were carried out by the Group:

Monday 17 July 2017

- Scoping Meeting

Monday 11 September 2017

- Discussion to confirm the terms of reference and consideration of the work programme. Also a review of the feasibility and design work carried out to date and a recap of how the river is considered in policy.

Thursday 12 October 2017

- Discussion with Charles Brocklehurst, Major Projects and Estates Executive, WDC and external visitor Neil Marples, MWH Global, about feasibility, costs and a high level discussion about economics of remaking the river.

Friday 1 December 2017

- Site visit to Sheffield to consider the regeneration of the river and other green infrastructure improvements in the city centre.

Monday 4 December 2017

- Discussion with Dan Fenn, DRF Ltd and Ian McGowan, Head of Highways Infrastructure Projects, BCC. Members also received feedback on the site visit to Sheffield.

Tuesday 30 January 2018

- Presentation from Dan Fenn and Ian McGowan on estimated project costs and visit from Mike Overall, Chairman of Revive the Wye; Chris Woodman, High Wycombe Society; and Allen Beechey, the Chilterns Chalk Streams Project Officer, who explained the special nature of chalk streams and the Wye in particular. A presentation was also given by Philip Simpkin on some of the health benefits which would be associated with remaking the river.

30 July 2018

- Presentation of the Economic Assessment of remaking the river wye by David Baxter and associated discussions Report of - Eunomia.

6 August 2018

- Presentation given by Philip Simpkin on the results of investigations into funding sources, and of the recent condition survey of the culvert.

Finalising the recommendations and reasons for recommendations of the Task and Finish Group.

Conclusions

The Group having taken evidence from external sources and WDC officers and identified that the remaking of the river is a feasible, desirable and well supported project which would not only have great environmental, social, health and wellbeing, place making benefits but that it would also have positive economic benefits with direct financial benefits to the Council in the long term.

The costs of the work to reopen the river would be a relatively small proportion of the total cost of phase 7 of the Town Centre Masterplan and in the longer term remaking the river would overcome any future need to replace the culvert.

The works to remake the river would be most economically and efficiently undertaken if carried out at the same time as highway works in phase 7 (Oxford Road) of the High Wycombe Town Centre Master Plan (HWTCMP) and therefore it is recommended that the Council fund the necessary detailed work to bring the project to a point where it can be delivered and then that the council fund its delivery through CIL and the capital programme.

Next Steps

To be referred to the Improvement & Review Commission on Wednesday 12th September 2018 for onward referral, with endorsement, amendment or rejection, to Cabinet on Monday 12th November 2018.

RECOMMENDATIONS OF THE RIVER WYE TASK AND FINISH GROUP

Officer contact: Catherine Whitehead (Head of Democratic Services Officer) 01494 421980, catherine.whitehead@wycombe.gov.uk

What is the Commission being asked to do?

- i) To consider the recommendations of the River Wye Task and Finish Group as outlined below;
- ii) To decide on whether to endorse, amend or reject these recommendations for referral onto the Cabinet Meeting of 12 November 2018; and
- iii) To note that the River Wye Task and Finish Group has now completed its work.

Task and Finish Group Recommendations -

1. That cabinet be recommended:

To recognise that the technical feasibility of remaking the river has been established.

The reason for this recommendation:

On the basis of all the evidence the TFG has considered since its first meeting in September 2017, it is now known that the river can be opened between Westbourne Street & Archway Roundabout, (see the indicative plan in appendix 1), this takes into account issues relating to hydrology, flooding, underground utilities, levels and other considerations.

2. That cabinet be recommended:

To recognise the extent of support for remaking the river.

The reason for this recommendation:

The economic assessment found that 8/9 stakeholders interviewed were very positive about the idea of remaking the river. Bucks County Council's Head of Highway Infrastructure Projects has voiced supportive to bringing the river back at the same time as carrying out highway works. The High Wycombe Society have shown their support. Other public and press support is also evident (see appendix 2).

3. That cabinet be recommended:

To recognise that the wider economic, social and environmental benefits justify the remaking of the river.

The reason for this recommendation:

From research undertaken into benefits and experience in other case study towns where watercourses have been remade, the effects are

transformative and this could be replicated in High Wycombe. The remaking of the river work would bring substantial benefits to the town, improving its environmental, health & wellbeing, air quality, social and economic outlook, thus enhancing the sense of place and transforming it to a more desirable destination (see appendix 3).

4. That cabinet be recommended:

To recognise that the financial returns which will accrue directly to Wycombe District Council resulting as a direct consequence of remaking the river will exceed the costs in most scenarios.

The reason for this recommendation:

Wycombe District Council has employed consultants to undertake an Economic Assessment of remaking the river. This focussed particular attention on the financial impact on the Council. The assessment has shown that the remaking of the river will impact rents, rates and redevelopment values all of which will improve income for the council. High, central and low impact scenarios were modelled for 30 and 60 year time frames, only the low impact scenario over 30 years, resulted in the remade river returning less than its full cost to the council (see appendix 4).

5. That cabinet be recommended:

To agree that highway works within Phase 7 (Oxford Road) should not be progressed if they prejudice remaking up the river and that it would be most cost effective and publicly acceptable to undertake both the road and the river together.

The reason for this recommendation:

Given that highway and river works within Phase 7 (Oxford Road) are so closely related, a phased delivery approach would not only substantially increase the costs and disruption but also be seen unfavourably by the public when compared to undertaking the works together in a coordinated fashion.

6. That cabinet be recommended:

That it has been established that the remaking of the river between Westbourne Street & Archway Roundabout will cost approximately £3 million more than highway works alone.

The reason for this recommendation:

The preliminary design work for Phase 7 (Oxford Road) has been costed with the benefit of a detailed understanding of the river culverts, underground utilities, levels, and other survey information, as well as expert engineering knowledge and experience gained from delivery of the

rest of the Town Centre Master Plan.

7. That cabinet be recommended:

To consider funding the works from its CIL & capital programme.

The reason for this recommendation:

A wide range of external opportunities have been investigated but due to their scale and focus they are unsuitable for anything other than minor augmentation of Council funding sources (see appendix 5).

8. That cabinet be recommended:

That funding be made available to commission the detailed design, costing and consultation of public realm work including the river for the phase 7 area.

The reason for this recommendation:

Detailed design and technical work is required before phase 7 (Oxford Road) and the river can be brought forward. Funds that have been allocated in the 2018-19 capital program for High Wycombe town Centre public realm enhancements should be made available to support this, subject to the development and approval of suitable project documentation.

Background and Issues

1.1 The River Wye Task and Finish Group was set up by the Improvement and Review Commission on 21 June 2017 and the following Terms of Reference were subsequently agreed at the meeting on 11 September 2017:

- To conduct a review of the proposal that the River Wye between Westbourne Street and the Archway roundabout should be re-made and opened up as an amenity within the town.

The Group Membership was as follows:

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Membership:

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Councillor M Hussain

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Councillor A Baughan

The following investigations were carried out by the Group:

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6 August 2018

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Conclusions / Recommendations

The Group having taken evidence from external sources and WDC officers and identified that the remaking of the river is a feasible, desirable and well supported project which would not only have great environmental, social, health and wellbeing, place making benefits but that it would also have positive economic benefits with direct financial benefits to the Council in the long term.

The costs of the work to reopen the river would be a relatively small proportion of the total cost of phase 7 of the Town Centre Masterplan and in the longer term remaking the river would overcome any future need to replace the culvert.

The works to remake the river would be most economically and efficiently undertaken if carried out at the same time as highway works in phase 7 (Oxford Road) of the High Wycombe Town Centre Master Plan (HWTCMP) and therefore it is recommended that the Council fund the necessary detailed work to bring the project to a point where it can be delivered and then that the council fund its delivery through CIL and the capital programme.

Next Steps

To be referred to the Improvement & Review Commission on Wednesday 12th September 2018 for onward referral, with endorsement, amendment or rejection, to Cabinet on Monday 12th November 2018.

Background Papers

Notes of TFG meetings held in Democratic Services

Appendices



Improvement and Review Commission Minutes

Date: 12 September 2018

Time: 7.00 - 9.23 pm

PRESENT: Councillor D Knights (in the Chair)

Councillors K Ahmed, H Bull, Mrs L M Clarke OBE, A D Collingwood, A E Hill, M E Knight, Mrs W J Mallen, H L McCarthy, R Newman, Ms C J Oliver, R Raja, D A C Shakespeare OBE and C Whitehead,

Apologies for absence were received from Councillors M C Appleyard, J A Savage, P R Turner and R Wilson

11. DECLARATIONS OF INTEREST

There were no declarations of interest.

12. MINUTES OF PREVIOUS MEETING

RESOLVED: that the minutes of the meeting of the Improvement and Review commission held on 20 June 2018 be approved as a true record and signed by the Chairman.

13. WYCOMBE COMMUNITY SAFETY PARTNERSHIP 2018/19

The Chairman welcomed Superintendent Kevin Brown, Local Police Area Commander and Sarah McBrearty, Community Safety Team Leader, WDC.

The Commission was provided with an update on the Wycombe Community Safety Partnership priorities and actions for 2018/19. The priorities and key actions for 2018/19 were as follows:

- **Tackling anti-social behaviour and crime** – Work would be undertaken in partnership to deal with street drinkers and aggressive beggars. A multi-agency communications campaign would be delivered to educate and raise awareness with members of the public in relation to begging. To reduce repeat victims of burglary support would be provided with advice, home surveys and property marking schemes. Also crime reduction advice would be provided to residents via various methods of communication such as a Pop-Up Police Station.
- **Safeguarding our communities** – It was explained that there were different forms of exploitation in communities, and crime statistics in the district and county indicate this as a key priority. Further work would be undertaken to

support the victims of domestic abuse and to provide information to signpost victims to support agencies. There would be training with staff from bars, pubs and late night eateries on safeguarding issues. Also initiatives and campaigns, such as taxi and private hire checks, and monitoring and enforcement of alcohol licensing conditions. Multi agency work with The Willow Project, who support victims of exploitation in Buckinghamshire, would be undertaken to raise awareness and tackle modern slavery.

- **Working together to address Child Sexual Exploitation** – Raising awareness of child sexual exploitation locally including a campaign and training materials provided to late night eateries and taxi driver training. Thames Valley Police would lead on a multi-agency safeguarding meeting. Also test purchase operations would be carried out on hotels/licensing premises within the town centre.
- **Building community resilience** – There would be promotion of the Safe Place scheme. Also support and work with Neighbourhood Watch and raise awareness of scams particularly with the elderly and vulnerable.

Partnership work so far had included Operation Goat dealing with anti-social behaviour issues, a two day licensee event, a campaign around spring crime and garden security, taxi safeguarding training package and schools safeguarding work.

Referring to a power point presentation Superintendent Kevin Brown outlined the key crime statistics for the District, picking out the major reductions and the major increases in 2017/18 from below:

Wycombe LPA Crime Data					
	Outcome Rate Last Year April - August 2017	Outcome Rate This Year April - August 2018	Number of Crimes Last Year April-August 2017	Number of Crimes this year April-August 2018	% Change
Rape	8%	2%	53	47	-11%
Burglary Dwelling	18%	6%	114	163	+43%
TFMV	1%	2%	254	300	+18%
TOMV	7%	3%	83	130	+56%
Robbery Personal	22%	12%	32	43	+34%
Robbery Business	25%	50%	4	8	+100%
Criminal Damage	8%	8%	544	515	-4%
Arson	0%	0%	23	29	-26%
Violence against the Person With Injury	20%	15%	343	491	+43%
Violence Against the Person Without	16%	8%	583	961	+65%

Wycombe LPA Crime Data					
	Outcome Rate Last Year April - August 2017	Outcome Rate This Year April - August 2018	Number of Crimes Last Year April-August 2017	Number of Crimes this year April-August 2018	% Change
Injury					

It was reported that anti-social behaviour in the District had decreased in comparison to the previous year. However there had been an increase in the Marlow area and it was expected that this was due to the World Cup celebrations. It was noted that crime across the country was rising with an increase in the demand for policing. In the Wycombe area burglary dwelling had increased but the low starting point was noted and some burglaries were due to offenders being released from prison. Personal robbery had increased due, in some part to perpetrators on mopeds, however six people had been arrested. The robbery of businesses had increased but the small numbers were noted. It was also noted that crime recording had been reviewed and this had led to domestic violence being recorded differently hence the increased figures. Regarding modern slavery only two people had been referred via the National Referral Mechanism. It was noted that many victims did not want to be referred.

Members made a number of points and received clarification on a number of queries as follows:

- The training for taxi drivers would be delivered by a trainer and was in relation to children in the vehicles.
- Regarding burglars reoffending it was noted that there were mechanisms in prisons to educate offenders, however it was reported that this was dependent on the availability of courses. Notification of the release of prisoners had improved so that police could visit and check on offenders after their release.
- It was noted that police resources had reduced significantly and that only 20% of policing was dealing with criminal acts.
- The Public Spaces Protection Order in the town centre was now in force and new signs were being updated. Work was being undertaken on a clear plan for enforcement. It was noted that the town centre was now a no drinking zone.
- The Sensible Change Text Giving scheme would again be promoted to help encourage members of the public not to give money to beggars. The scheme enabled a text donation to a local charity rather than giving change directly to a beggar.
- It was requested that HWBIDCo be included in the joint communications work.

- Regarding deception of vulnerable individuals it was noted that this was not robbery which required an element of violence but classed as theft from vulnerable adults or sometimes reported as fraud crime.

The Chairman thanked Sarah and Superintendent Brown for the presentation.

RESOLVED: That the Wycombe Community Safety Partnership priorities and actions for 2018/19 be noted and supported.

14. REPORT OF THE ANTI-SOCIAL BEHAVIOUR IN THE DISTRICT TASK AND FINISH GROUP

The Commission considered and discussed the report and draft recommendations of the Anti-Social Behaviour in the District Task and Finish Group. The report featured 10 draft recommendations for consideration for onward referral to Cabinet.

The Chairman of the Task and Finish Group: Councillor Chris Whitehead guided members through the report.

It was reported that the ASB in the District Task and Finish Group had been set up by the Improvement and Review Commission following a motion by the Leader of the Council to Council on 18 December 2017, as follows:

“WDC notes the increasing concern of councillors and members of the public regarding an apparent rise in instances of anti-social behaviour across the district and within Wycombe Town Centre in particular.

WDC believes giving greater prioritisation to the enforcement of available anti- social behaviour measures by Thames Valley Police will improve the situation before it becomes overly detrimental to the residents, businesses and visitors to the district.

WDC resolves to seek swift re-prioritisation of TVP resources to tackle this issue in conjunction with improved partnership working with other stakeholders to improve neighbourhood policing.”

The Task and Finish Group considered the whole of the district and attempted to address three questions, as follows:

- I. How does ASB in our area compare with crime in other similar areas?
- II. How does ASB in our area compare with ASB in the Thames Valley Police Force area?
- III. How has ASB changed over time in our area?

The draft recommendations were divided into four headings, Wycombe District Council, Enforcements, Support and Communications. The draft recommendations along with the reasons for the recommendations were outlined as follows:

Wycombe District Council

1. WDC demonstrates its commitment to tackling ASB by:
 - a) Appointing a Cabinet Member (or Deputy Cabinet Member) with specific responsibility for ASB, and that progress is reviewed at every Cabinet meeting.
 - b) Identifying a single officer with lead responsibility for ASB, to be responsible for monitoring and reporting progress on tackling ASB.
2. That the working of the Community Safety Partnership be reviewed and tightened up to provide a stronger focus on tackling ASB.
3. WDC improve the quality of data and information in relation to ASB by:
 - a) Creating its own database of incidents, similar to the Police Repeat ASB/Signal Crime Callers and Locations report, plotting their locations precisely on a map, indicating exactly where and when they occurred.
 - b) Developing performance measures to enable progress in tackling ASB to be monitored.
4. WDC close its public toilets on an experimental basis and that pubs and local businesses should be encouraged to allow members of the public to use their toilet facilities when needed.

Enforcement

5. TVP should be encouraged to enforce against ASB as follows:
 - a) WDC support TVP to achieve their full manning levels in Wycombe town - to match the proposed investment in Street Wardens (see items 6 & 7 below).
 - b) WDC support TVP to improve responsiveness to the 101 emergency number.
 - c) WDC explore options for supporting TVP to carry out successful recruitment to vacant posts including free parking.
 - d) The feasibility of the Council having access to a TVP computer should be explored.
6. WDC should employ Street Wardens to enforce PSPOs, who would be directed by WDC officers, but would work closely with the Police. The numbers suggested were four in Wycombe and two in each of Marlow and Princes Risborough.

7. The appointment of Street Wardens be accompanied by a stricter enforcement of Fixed Penalty Notices (FPNs) to demonstrate that the Council will not tolerate ASB.
8. FPNs continue to be issued even if only PCs and the Council's own ASB officer are authorised to issue them.

Support

9. WDC put more resources into the understanding of these links (between begging, mental health and substance misuse), and actively support those agencies working to alleviate the problems.

Communications

10. The Council have a co-ordinated campaign in relation to street begging involving posters, banners, press, social media and radio to cover the whole of the District, the purpose of which would be not only to educate the public as to what the Council is doing, but also to try to remove the source of funding in the hope that it may persuade beggars to seek help from agencies and deter begging.

The Commission considered and discussed the recommendations and a number of points were made as follows:

- The recommendation regarding the closure of public toilets should be amended to request that thorough investigation be undertaken and implications be considered.
- In response to a query it was reported that data was already available for WDC to have its own database. The issue was that there was currently no central source of data to access to help direct resources.
- Once in post street wardens could be used to monitor and manage any issues around public toilets. This information could then be used as evidence base for any investigations.
- It was suggested that the working of the Community Safety Partnership be reviewed and monitored by the Cabinet Member appointed with responsibility for ASB.

The Chairman and the Commission thanked Councillor Whitehead and the members of the Task and Finish Group for their report. It was noted that the comments would be taken into consideration and recommendations amended to reflect the discussion. The final report would then be submitted to Cabinet on 17 September 2018.

15. REPORT OF THE RETURN OF THE RIVER WYE TASK AND FINISH GROUP

The Commission considered and discussed the report and draft recommendations of the Return of the River Wye Task and Finish Group. The report featured eight draft recommendations for consideration for onward referral to Cabinet in November 2018.

The Chairman of the Task and Finish Group: Councillor Hugh McCarthy provided the Commission with a short presentation and guided members through the draft recommendations.

The Task and Finish Group was set up by the Improvement and Review Commission on 21 June 2017. The terms of reference were agreed by the Task and Finish Group as follows:

To conduct a review of the proposal that the River Wye between Westbourne Street and the Archway roundabout should be re-made and opened up as an amenity within the town.

The draft recommendations of the Task and Finish Group considered by the Commission were as follows:

1. To recognise that the technical feasibility of remaking the river has been established.
2. To recognise the extent of support for remaking the river.
3. To recognise that the wider economic, social and environmental benefits justify the remaking of the river.
4. To recognise that the financial returns which will accrue directly to Wycombe District Council resulting as a direct consequence of remaking the river will exceed the costs in most scenarios.
5. To agree that highway works within Phase 7 (Oxford Road) should not be progressed if they prejudice remaking up the river and that it would be most cost effective and publicly acceptable to undertake both the road and the river together.
6. That it has been established that the remaking of the river between Westbourne Street & Archway Roundabout will cost approximately £3 million more than highway works alone.
7. To consider funding the works from its CIL & capital programme.
8. That funding be made available to commission the detailed design, costing and consultation of public realm work including the river for the phase 7 area.

The Chairman of the Task and Finish Group thanked Neil Marples, MWH Global, Dan Fenn, DRF, Phil Simpkin, WDC and all the officers involved for their work and support.

The Commission considered and discussed the recommendations and a number of points were made as follows:

- The roads around the proposed area for opening the river would be narrowed however access to the Marks and Spencer loading bay would still meet the highway standards. Due to the town centre Masterplan works there should be less traffic going through the town centre.
- This was a visionary scheme and fit for the future. It was suggested that more cyclists and pedestrians would use the town centre in the future.
- It was commented that the town centre flyover could be a problem and the river should have been included in the Eden shopping centre designs.
- It was suggested that recommendation 7 regarding funding should be made clearer and strengthened.
- The economic benefits to the town were questioned. In response it was suggested that there could be increased ground rents and property values. The town centre experience was changing nationally and towns would become more of a leisure destination. There would be a long term gain to the town centre.

The Chairman of the Commission thanked Councillor McCarthy and the Task and Finish Group for their work.

16. COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN

The Commission considered the work programme report featured along with the appended Cabinet Forward Plan and Commission Work Programme.

The Chairman of the Commission asked for volunteers for the Budget Task and Finish Group. The following members volunteered for the TFG: Councillor Hugh McCarthy, Councillor Matt Knight, Councillor Rafiq Raja and Councillor Chris Whitehead. Final details would be arranged and dates would be circulated to the TFG members.

The Chairman also requested the Commission to consider the Cabinet Forward Plan and if there were any items that they would like to take to a task and finish group. The Vice-Chairman suggested the Joint Waste Contract Extension and the Use of S106 Affordable Housing Funds as potential items for future discussion.

17. COUNCILLOR CALL FOR ACTION

There were no Councillors Calls for Action.

18. SUPPLEMENTARY ITEMS

There were no supplementary items.

19. URGENT ITEMS

There were no urgent items.

Chairman

The following officers were in attendance at the meeting:

Jemma Durkan	- Senior Democratic Services Officer
Elaine Jewell	- Head of Community
Sarah McBrearty	- Community Services Team Leader
Philip Simpkin	- Natural Environment Officer
Catherine Whitehead	- Head of Democratic, Legal & Policy.

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Agenda Item 6

COMMUNITY INFRASTRUCTURE LEVY FUNDING UPDATES

Chairman of the Committee: Councillor Marten Clarke

Officer contact: John Callaghan x 3507 john.callaghan@wycombe.gov.uk

Wards affected: High Wycombe Unparished Wards

PROPOSED RECOMMENDATION TO TOWN COMMITTEE

- i. To consider whether to set up a working group to inform High Wycombe Town Committee's recommendation to Cabinet as to which if any schemes, as set out in Appendix C, the Town Committee wishes to recommend be allocated funding from the CIL 15% local allocation.

Corporate Implications

1. The introduction of the Community Infrastructure Levy ("CIL") is provided for by Part 11 of the Planning Act 2008 and the Community Infrastructure Levy Regulations 2010 as amended ("CIL Regulations").
2. In the context of CIL the Planning Act 2008 (Part 11, 216(2)) says that infrastructure includes:
 - (a) road and other transport facilities,
 - (b) flood defences,
 - (c) schools and other educational facilities,
 - (d) medical facilities,
 - (e) sporting and recreational facilities, and
 - (f) open spaces
3. The Community Infrastructure Levy Regulations 2010 (as amended) say that:
 - (1) A charging authority must apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area.
 - (3) A charging authority may apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure outside its area where to do so would support the development of its area.
 - (4) Any reference to applying CIL includes causing it to be applied, and includes passing CIL to another person for that person to apply to funding the provision, improvement, replacement, operation or maintenance of infrastructure.
4. The District Council is the charging and collecting authority for CIL. The powers to collect CIL largely supersede funding of off-site infrastructure

through pooled developer contributions secured via planning obligations under section 106 of the Town and Country Planning Act 1990 (as amended), and therefore CIL is vital to the future development and infrastructure provision in relation to the Council's area.

5. The Council's CIL Charging Schedule was introduced on 1 November 2012 alongside a CIL Instalments Policy and a CIL Infrastructure (R123) List. The CIL Infrastructure (R123) list indicates which schemes may not be funded from 2016 contributions but which are likely to be funded by CIL.
6. Up to 5% of CIL is retained to fund administration costs. 15% of CIL raised is passed to relevant town and parish councils. This local allocation rises to 25% in areas with adopted Neighbourhood Development Plans, and also in Princes Risborough where the Cabinet has made a discretionary decision to increase the CIL to 25%. Cabinet has previously resolved that the High Wycombe Town Committee will make a recommendation to Cabinet annually on the use of the local allocation in the unparished wards. These must be used to support the development of the local council's area, or any part of that area, by funding:
 - a. the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. anything else that is concerned with addressing the demands that development places on an area.
7. Section 274 of the Highways Act 1980 allows District Councils to contribute to the expenses of the Highway Authority when it is satisfied that it is to the benefit of the District.
8. Based on the recommendations of a CIL working group, the Town Committee recommended a list of priority projects be funded or part funded by the 15% local allocation between 2016 and 2018; this was then approved by Cabinet at its March 2016 meeting.
9. A further list of recommendations for funding or part funding from the 15% local allocation was recommended to and approved by Cabinet at its March 2017 meeting. This list of recommendations covered both the 2017/18 financial year and the 2018/19 financial year.

Executive Summary

1. This report sets out a ward-by-ward breakdown of CIL receipts to date across the unparished area, attached as Appendix A. It also updates on progress on the implementation of projects previously supported by the Committee funded from the local allocation of CIL funding collected from developments in the unparished area (Appendix B).
2. The report also sets out a number of projects (Appendix C) that have been

put forward for CIL funding and which are not being recommended to Cabinet to be funded from the non-local allocation, of CIL funds; the Town Committee may wish to consider recommending to Cabinet that some of these be funded from the local allocation of CIL.

Sustainable Community Strategy / Council Priorities – Implications

3. An ambition in the 2015 to 2019 Corporate Plan is to work on projects and schemes which benefit our local communities. A key workstream is to use CIL funding to invest in the area and improve infrastructure to reflect local needs.
4. The “Place” priority of the Council’s 2015-20 Corporate Plan includes the ambition to ensure supporting infrastructure is provided alongside new housing so that the district (and the town) is a great place to be.
5. The Council’s “Prosperity” priority emphasises sustainable economic growth. The Council’s People emphasises measures that support strong communities

Background and Issues

1. At 30 September 2018, the Council had received £1.2 million in CIL 15% local allocation in the unparished area. A member question has been asked about which wards this CIL 15% local allocation arises from; this is set out in Appendix A and members are invited to note this.
2. Generally good progress has been made on the projects to which funding has been allocated, and a summary is set out at Appendix B. The Committee is invited to note progress and spend on schemes that it has previously supported through CIL funding.
3. Taking into account the spending programme agreed at the March 2017 Cabinet meeting, there is currently commitment / spend of over £1.4 million against the CIL 15% in the unparished area. It is expected that the £200,000 shortfall will be met by the end of the 2018/19 financial year.
4. Based on current projections it is anticipated that over the course of the next financial year another £300,000 to £400,000 of the local allocation will be received within the unparished area.
5. After the end of 2018/19 and with good progress on many of the schemes funded from the local allocation, the Town Committee does not have any longer term priorities agreed, and this is something that should be considered further next year.
6. A number of projects that have been put forward as part of the current CIL allocation process are being highlighted to Cabinet as potential candidates to be considered for the local allocation of CIL funding. The Town

Committee may wish to consider allocating funding that it is anticipated to receive over the course of the first half of 2018/19, perhaps up to £175,000.

7. Decisions on the release of funding would be delegated to the relevant Head of Service in consultation with the Head of Finance and funding will not be released until it is received; this would need to be made clear to those promoting any schemes to which funds were awarded. Given the timescale required to develop and deliver projects this is not anticipated to cause any difficulties.
8. To assist in the process of assessing applications for funding members may wish to convene a sub-group to make recommendations to its January meeting, which may in turn recommend to Cabinet when it sets the budget in February.
9. The projects that the Town Committee is being invited to consider funding are:
 1. Shop parade improvements East Wycombe – up to £150,000
 2. Bull Lane service yard – provision of security gate to reduce anti-social behavior £32,000
 3. Creative solutions to parking pressures - Piloting creative solutions for parking pressures, including an examination of best practice elsewhere and production of guidance £100,000
 4. Penn Road cemetery (tbc)
 5. River Wye Interpretation Board Project - Installation of six new interpretation boards and renovate two further boards up to £22,000
 6. East Wycombe Panoramic Walkway - connection of four miles of footpaths with signage and information boards £35,000

Options

10. To recommend to Cabinet that funding be allocated to some none, or all of the projects highlighted in Appendix C, and listed in paragraph [9] above, including making any partial awards of funding, up to a prudent level, recommended as up to £175,000.
11. Cabinet has also considered several projects within the unparished area and is not recommending that these be supported for different reasons (summarised in Appendix C, penultimate column). It is open to the Town Committee to consider these other schemes if it wished, or to set the remit for a sub group to do so.

Next Steps

12. If members wish to establish a working group to consider applications for CIL funding and make recommendations this should be scheduled to take place by 7 December in order that any recommendations can be included in a report for 15 January Town Committee to consider. Any working group

recommendations that are accepted by Town Committee will be submitted for consideration by Cabinet.

13. Applicants for funding will be informed of Cabinet's decision and any terms and conditions in due course.

14. Responsibility for progress on projects rests with the designated Service.

15. The Council is reviewing the broad allocation of CIL funding during 2019 and it will be appropriate to consider the Town Committee medium term spending priorities then as well.

Appendix B: Projects supported following recommendation of High Wycombe Town Committee - Progress

Project	Amount	Progress	Funds spent/ committed	Outturn/ Projected outturn
New cemetery at Queensway	£800,000	Initial design and feasibility work complete. Public consultation on scheme held in October with the intention to submit a planning application at the end of October. Project is partially funded from the 15% of CIL relating to unparished areas – £500k in 2017/18 and a further £300k in 2018/19 – alongside £404k of reserves.	£120,000 ¹	£800,000 ²
Realignment of roundabout on Hatters Lane	£100,000	Main works completed. Some outstanding issues relating to snagging and signage will be actioned by the end of the year.	£100,000	£100,000
District centres public realm improvements	£140,000	Following feasibility and esign work initial consultation undertaken with local businesses, however unresolved issues relate to responsibility for maintenance	£12,000. (further £13,000 committed)	tba

¹ The projected spend of £120k across the 2017/18 financial year is drawn down from the combined £904k pot formed of the £500k 2017/18 CIL allocation and £404k reserve funds allocation.

² Total project cost estimated at £1.6m

Project	Amount	Progress	Funds spent/ committed	Outturn/ Projected outturn
		and works may need planning permission. New Infrastructure officer being asked to review project scope, benefits costs and resources. May be appropriate to consider a more limited project focus on tree planting only.		
Feasibility and detailed design work for a proposed new community facility at the Pastures Church in Disraeli	£65,000	Feasibility and preliminary design completed. Church leaders have engaged architects for detailed design and are preparing a planning application.	£37,938	£65,000
Bellfield House community facility	£50,000	Project completed.	£50,000	£50,000
Re-opening of the Pauls Row Toilets	£45,000	Works completed and toilets re-opened. Residual funds used for maintenance.	£45,000	£45,000
Refurbishment of the Guildhall kitchen	£10,000	Works completed	£8,443	£8,443
Improvements to the undercroft of the Guildhall	£10,000	Feasibility work and surveys undertaken	£4,400	£4,400
Little Market House undercroft	£5,000	Feasibility and surveys undertaken	£4,990	£4,990
Community notice boards	£15,000	Project complete	£13,924	£13,924
Shelley Road Recreation Ground	£170,000	Works completed early in 2018, with a further £17k held for retention costs etc.	£146,662	£163,662
Tree planting	£20,000	Trees planted in Totteridge, Terriers, Ryemead, Abbey, Disraeli, Oakridge & Castlefield and Sands.	£13,121	£20,000
Desborough Road bollards	£5,000	Due to presence of statutory utility cables and pipes the bollards cannot be	£1,098	£1,098


Project	Amount	Progress	Funds spent/ committed	Outturn/ Projected outturn
		implemented. Project closed.		
Ash Hill School MUGA	£30,000	Project completed in March 2017	£30,000	£30,000
High Street maintenance	£15,000	A decision has been taken to agree a maintenance agreement with the County Council, and is awaiting County signature.	-	£15,000
New café/toilets at the Rye – feasibility work	£25,000	Feasibility and design work for modern toilet / café block. Feasibility work completed in 2016. Project closed.	£24,607	£24,607
Total	£1,505,000		£592,333	£1,339,245

Appendix A: Ward-by-ward income of CIL local allocation (15% of CIL income) in unparished area

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	Total
Abbey	£2,475	£118,826	£68,142	£125,199	£213,014	£101,981	£629,637
Booker & Cressex	£5,254	£40,202	£170,952	-	-	-	£216,408
Bowerdean	-	£1,955	£11,395	£1,851	£1,386	-	£16,587
Disraeli	£876	£938	£13,500	£43,369	£61,397	£2,263	£122,343
Micklefield	-	-	-	£707	£295	£2,289	£3,291
Oakridge & Castlefield	-	£327	£199	£3,771	-	£1,543	£5,839
Ryemead	-	£1,785	£12,834	£22,871	£14,432	£4,962	£56,884
Sands	-	-	-	£6,282	£7,758	-	£14,040
Terriers & Amersham Hill	£11,228	-	£16,696	£16,795	£29,319	£26,778	£100,815
Totteridge	-	-	£8,971	£52,847	£5,288	-	£67,106
Totals	£19,833	£164,032	£302,689	£273,691	£332,890	£139,816	£1,232,951

Ranking	Ref	Proposer	Title	Capital required 19/20	Capital required 2021	Capital requested Future Yrs	Total Capital required for the project	Total CIL Capital requested 19/20	Total CIL Rev requested	Total CIL requested	Funding /VFM	Strategic Alignment	Deliverability	Overall Score	Final recommendation	Proposed funding award
-	CIL03	Buckinghamshire County Council	Holmer Green Secondary School 21e Expansion	600	10,000	-	10,600		525	1,575					1575 includes 3 years funding request. Support award 735 this year (in accordance with 15% agreed as part of broad allocation). The balance next year will need to be subject to a separate bid	735
-	CIL02	NHS Buckinghamshire Clinical Commissioning Group	Wycombe Community Hub and Surgery Development	1,650	-	-	1,650	145	-	145					Support award: this is additional to 270 last year and can be funded from within the 5% allocation	145
1	CIL14	WDC Community Services	High Wycombe Cycle Ways Construction of cycle / pedestrian ways in two parks to improve non-car connectivity	285	254	-	539	285	30	569	4	5	5	14	Support	569
1	CIL22	Joint WDC Planning and BCC Transport	High Wycombe Town Centre Masterplan and Regeneration - ongoing design and feasibility costs	-	tbc	tbc	16,535		see note in proposed funding award		4	5	5	14	Support. Based on previous allocation of funds and work likely to be undertaken there is no requirement for additional funding in 2019/20 however the approx £3.2m (the balance of funds available) should be retained/allocated for 2020/21 - 2021/22.	3181 Nominally reserved pending further work and decisions on the business case
3	CIL16	Environmental Services (Control of Pollution)	Air Quality Management Area signage	-	-	-	-	-	6	6	3	5	4	12	Support	6
4	CIL07	Buckinghamshire County Council	High Wycombe to Bourne End Cycleway Phase 2 (Woburn to High Wycombe) Land	-	-	-	-	-	140	140	2	5	4	11	Support with partial award for section between High Wycombe and Loudwater	70
4	CIL17	Environmental Services (Control of Pollution)	Air Quality Monitoring Replacement of air quality monitoring	-	-	-	-	-	26	26	3	5	3	11	Support	26
6	CIL08	Buckinghamshire County Council	High Wycombe Local Cycling and Walking Infrastructure Plan (LCWIP)	-	-	-	-	-	90	90	2	4	2	8	Support with partial award to fund the work for detailed design of schemes, but not the strategy	30
7	CIL11	The Princes Risborough Centre Limited	MINIBUS Funding for a community minibus to improve access to Bourne End Centre for elderly residents	58	-	-	58	58	-	58	2	2	3	7	Support with partial award. Questions raised as to whether this constitutes infrastructure; maybe considered within the remit of health infrastructure and part funded from 5% broad allocation for Health. However, given the local community focus it is appropriate for this to be conditional upon a local allocation or other contribution from the Parish	38
7	CIL29	Chiltern Rangers	WDC Offices River Frontage Enhancement Community Project	26	29	3	57	55	13	68	2	2	3	7	Application not supported - this stretch of river not a priority for improvement. Other opportunities	-
7	CIL06	Buckinghamshire County Council	A40 Micro-Simulation Model Development (Part-Funding)	110	-	-	110	55	-	55	3	3	1	7	Application not supported - relates more closely to DM highways assessment of specific sites	-
7	CIL26	Cllr Julia Wassell (WDC and BCC)	Shop Parade Improvements East Wycombe	140	-	-	140	140	10	150	2	3	2	7	Application not supported - more appropriate to invite the Town Committee to consider	-
11	CIL12	Community Services, Community Safety, ASB	Bull Lane Service Yard Provision of security gate to reduce anti-social	29	-	-	29	29	3	32	3	1	2	6	Application not supported - more appropriate to invite the Town Committee to consider	-
12	CIL27	Cllr Julia Wassell (Bucks County Council)	Creative solutions to parking pressures Piloting creative solutions for parking pressures, including an examination of best practice elsewhere and production of guidance	95	-	-	95	95	5	100	1	3	1	5	Application not supported - more appropriate to invite the Town Committee to consider recommending funds from the local allocation	-
12	CIL30	(blank)	Community facilities Widmer End/Terriers Conversion of Terriers Barn (listed building) to	20	-	-	20	20	20	20	1	2	2	5	Application not supported - case not made	-
14	CIL01	Great Marlow Parish Council	GMPC LED Lighting Phase 2 Installation of LED lighting in remaining street	7	-	-	7	5	-	5	2	1	1	4	Application not supported - more appropriate to fund this from local allocation available to the	-
14	CIL04	Chiltern Rangers CIC	Chiltern Rangers Community Hub (new Depot)	100	400	250	1,300	100	180	930	1	2	1	4	Partial award to Community Services for feasibility work on GI management and future	100
14	CIL05	Princes Risborough Town Council (PRTC)	Economic Regeneration Investment in a series of new events including creation of post of town centre co-ordinator to oversee the programme of events	37	5	-	42	111	69	111	1	2	1	4	Application not supported - more appropriate to fund this from local allocation available to the Town Council	-
14	CIL09	Environment Agency	Wye Rivers Matter Restoration of degraded sections of the Wye through removal of weirs or installation of fish passages to facilitate a connection with the Thames	200	60	200	460	50	40	230	1	2	1	4	Application not supported, but ask EA to prepare a prioritised programme of river improvement works that reflects shared priorities for future funding over the long term.	-
14	CIL15	WDC Community Services	Penn Road Cemetery - Year 3 Costs Balance of funds to complete work, previously funded from HWTC reserves and CIL	389	-	-	389	389	-	389	1	1	2	4	Application not supported - more appropriate to invite the Town Committee to consider recommending funds from the local allocation	-
14	CIL18	Globe Business Park BID and WDC	Introduction of a bus and bike scheme on Globe Business Park	175	-	-	175	175	2	177	1	2	1	4	Application not supported, not demonstrated at this point to be viable and effective	-
14	CIL28	Revive the Wye Partnership Steering Group (RTW)	River Wye Interpretation Board Project Installation of six new interpretation boards and renovate two further boards	14	-	-	14	4	18	22	1	1	2	4	Application not supported - more appropriate to invite the Town Committee to consider recommending funds	-
21	CIL13	WDC Community Services in partnership with Community Impact Bucks	Daws Hill Community Cohesion Project	16	52	53	122	121	-	121	1	1	1	3	Application not supported. Not infrastructure and case not made	-
21	CIL21	Woburn and Bourne End PC with LAF and Transport for Bucks	Station Road Bourne End Northbound Layby	188	-	-	188	188	1	188	1	1	1	3	Application not supported - does not represent value for money	-
21	CIL23	Cllr Julia Wassell (Wycombe District Council)	East Wycombe Health Centre	-	-	-	-	-	50	50	1	1	1	3	Application not supported- does not appear to have the support of the Clinical Commissioning	-
21	CIL24	Cllr Julia Wassell (Bucks County Council)	East Wycombe Panoramic Walkway Connection of four miles of footpaths with signage and information boards	25	-	-	25	25	10	35	1	1	1	3	Application not supported - more appropriate to invite the Town Committee to consider recommending funds from the local allocation	-
21	CIL25	Cllr Julia Wassell (Wycombe District Council)	Reclaiming Frogmoor Creation of bandstands and fixed stalls, together with information board, fountain, and drinking fountain.	-	108	-	108	108	-	108	1	1	1	3	Application not supported - funds are already available but premature pending proposals coming forward for the Chiltern Centre	-
				4,164	10,908	506	32,254	2,139	1,237	5,401					4900	

Agenda Item 7

 WYCOMBE <small>DISTRICT COUNCIL</small>	<h2 style="margin: 0;">INFORMATION SHEET</h2>
HIGH WYCOMBE TOWN COMMITTEE (HWTC)	
ISSUE NO: 04/2018	DATE ISSUED: 13 Nov 2018
FINANCIAL OUTTURN POSITION FOR 2018/19	
Officer contact: Julia Turner Ext: 3278 Email: Julia.turner@wycombe.gov.uk	

Introduction

Committee are asked to consider and acknowledge the Quarter 2 forecast position for 2018/19. This report sets out the 2018/19 revenue position as at end of September 2018, and the impact on working balances for High Wycombe Town Committee.

Special Expenses Outturn 2018/19

The net full year forecast position as at the end of Quarter 2 2018/19 is £498k, an unfavourable variance of £38k against a total budget of £460k. The table below provides the detail at activity level;

Activity Area	Analysis	YTD Budget	YTD Actuals	FY Budget	FY Forecast	Variance
		£	£	£	£	£
Footway Lighting	Exp	1,350	0	2,700	2,700	0
	Inc	0	0	0	0	0
	Net Exp	1,350	0	2,700	2,700	0
Cemetery	Exp	149,128	104,381	298,300	345,540	47,240
	Inc	-57,390	-61,382	-104,800	-115,701	-901
	Net Exp	91,738	36,999	183,500	229,839	46,339
Town Twinning	Exp	1,500	0	3,000	3,000	0
	Inc	0	0	0	0	0
	Net Exp	1,500	0	3,000	3,000	0
Community Grants	Exp	9,996	4,068	20,000	20,000	0
	Inc	0	0	0	0	0
	Net Exp	9,996	4,068	20,000	20,000	0
Recreation Grounds (Local)	Exp	88,242	179	176,500	176,680	180
	Inc	-3,348	-690	-6,700	-6,700	0
	Net Exp	84,894	-511	169,800	169,980	180
Allotments	Exp	25,638	1,650	51,300	51,850	550
	Inc	0	0	0	0	0
	Net Exp	25,638	1,650	51,300	51,850	550
War Memorial	Exp	846	0	1,700	0	-1,700
	Inc	0	0	0	0	0
	Net Exp	846	0	1,700	0	-1,700
Community Centres	Exp	13,998	0	28,000	20,500	-7,500
	Inc	0	0	0	0	0
	Net Exp	13,998	0	28,000	20,500	-7,500
TOTAL	Exp	290,698	110,278	581,500	620,270	38,770
	Inc	-60,738	-68,072	-121,500	-122,401	-901
	Net Exp	229,960	42,206	460,000	497,869	37,869

Commentary on Significant Variances

Cemetery

The £46k overspend relates to £35k unbudgeted spend on new burial chambers and partly due to increase in Non-Domestic rates and additional repairs due to vandalism and wall damaged by a falling tree.

War Memorial

There are no plans to deep clean the War Memorial this financial year giving a saving of (£1.7k).

Community Centres

The Castlefield Community Centre asset is pending transfer leading to an underspend on the budget of (£7.5k).


Impact on Working Balances

The impact of 2018/19 forecast activities are given in the table below;

	£	£
Balance at 1st April 2018 (A)		(1,033,137)
Forecast Revenue Expenditure (from table)	497,869	
Precept	(388,107)	
Council Tax Support	(31,700)	
Reversal of capital charges	(11,700)	
Interest	(4,600)	
Forecast Balance at 31st March 2019 (B)		(971,375)
Forecast Movement in reserves (B - A)		61,762

A contribution of £404k from the Special Expense reserve was approved by the March 2017 Cabinet to fund the phase 1 of the new Cemetery at Queensway. The works will start in 2018/19 and the funds from the reserve will be released during the year. Working balances are therefore expected to reduce to £567k over the next year.

Agenda Item 7

 WYCOMBE DISTRICT COUNCIL	<h2>INFORMATION SHEET</h2>
High Wycombe Town Committee	
Issue No: 05-2018	Date Issued: 5-11-18
Eastern Quarter	
Officer contact: Peter Wright peter.wright@wycombe.gov.uk x 3814	

Summary

1. Cabinet will be asked on 12 November to agree in principle to move to compulsorily purchase the Brunel Shed and surrounding land, in order to facilitate the regeneration of the area around High Wycombe station, currently called the 'Eastern Quarter'

Detail

2. The area around High Wycombe station has long been identified as being suitable for regeneration. The lack of a sense of place and the presence of the undeveloped Brunel shed has meant that developers are unwilling to invest. The redevelopment of the shed will raise the profile of High Wycombe as a town and will encourage investment.
3. The Brunel engine shed is a Grade II listed building immediately to the south of High Wycombe railway station. It was in private ownership and used for commercial purposes up until approximately a decade ago when it was purchased by Chiltern Rail. Since then it has not been brought back into use.
4. The Brunel shed effectively blights what could be a new station square for High Wycombe and until it is brought back into use it is highly unlikely that further investment in the immediate area will be made.
5. There have been many attempts to persuade Chiltern Rail to invest in the building over the years but none have been successful and it is now clear that moving to compulsory purchase, as a final resort, is the only route available to the Council if the situation is to ever be resolved.
6. A meeting has taken place with Chiltern Rail, informing them of the Council's intentions and timescale for a decision to be made.
7. Chiltern Rail have had 10 years to redevelop the building and have not done so – it is very unlikely that this situation will change, A meeting has taken place with Chiltern Rail, informing them of the Council's intentions and timescale for a decision to be made
8. The compulsory purchase process normally takes around 18 months. However, if Chiltern Rail do not object then it could be considerably shorter. Alternatively, Chiltern Rail could be in a position to negotiate a sale, in which case the process would be shorter still.
9. Following acquisition there will be a period of works of 6-12 months following which the shed will be available to use. Surveying, design and planning may all impact on this timescale, depending on phasing.

Agenda Item 8

Wycombe District Council

HIGH WYCOMBE TOWN COMMITTEE

Work Programme – JANUARY 2018 – SEPTEMBER 2019

Title & Subject Matter	Meeting / Date to be taken	Contact Officer
<u>January 2019</u>		
Policing Update (by Chief Inspector Graham Hadley)	15 January 2019	Jemma Durkan, Democratic Services Officer
Update from HWBIDCo	15 January 2019	Jemma Durkan, Democratic Services Officer
Special Expenses Budget 2019/2020	15 January 2019	Julia Turner - Senior Accountant, Financial Management
<u>March 2019</u>		
Q3 Budgetary Control Report (Information Sheet)	5 March 2019	Julia Turner - Senior Accountant, Financial Management
<u>June 2019</u>		
Security Measures at the High Wycombe Town Cemetery	tbc	Elaine Jewell, Head of Community
Q4 Budgetary Control Outturn 2017/18 (Information Sheet)	tbc	Julia Turner - Senior Accountant, Financial Management
<u>September 2019</u>		
Chiltern Rangers Update	tbc	Jemma Durkan, Democratic Services Officer
Q1 Budgetary Control Report (Information Sheet)	tbc	Julia Turner - Senior Accountant, Financial Management

Meeting contact officer: Jemma Durkan, 01494 421635,

Committeeservices@wycombe.gov.uk

Work Programme Updated: 29 October 2018